

Government Affairs Manager for Rail Industry Trade Association (Capitol Hill, Washington DC)

DATE: May 9, 2018

SUBMIT RESUME & COVER LETTER (REQUIRED) TO: REMSA (info@remsa.org)

DEADLINE FOR APPLICATION: June 1, 2018

Position

The position available is the Government Affairs Manager for the Railway Engineering-Maintenance Suppliers Association (REMSA).

REMSA is a Washington DC-based trade association of companies that manufacture or sell equipment and services to the railroad maintenance of way industry. See www.remsa.org for more details.

Tasks

- Manage REMSA's national Congressional visit program.
 - Arrange and coordinate visits for Members of Congress to REMSA member facilities and work sites in their respective districts. This includes working with host REMSA member companies, Congressional staff contacts, and local media to produce a seamless event that gives the Member of Congress firsthand knowledge of the positive impacts that the rail industry has on the local and national economy.
- Serve as the lead press contact for REMSA, write stories highlighting grassroots event for rail industry trade magazine, and various press announcements and releases on behalf of the organization.
- Serve as the staff lead for Board of Director Committees: including but not limited to Government Affairs Committee
- Participate in and occasionally lead railway industry coalitions in Washington and directly lobby Members of Congress when appropriate.
- Actively manage and grow REMSA's social media accounts (LinkedIn & Twitter).
- Assist the Executive Director and Chief Operating Officer with various tasks as needed.

Other Information

REMSA is managed through Chambers, Conlon & Hartwell, LLC, a government affairs and lobbying firm representing freight railroads and passenger rail transit agencies. The successful candidate will be an employee of the lobbying firm.

Bachelor's degree and Capitol Hill experience required. Campaign and/or field event organization strongly preferred.

Initial annual salary range of \$60,000-70,000 based on experience, in addition to health care benefits, paid vacation, sick leave, commuter benefits, and 401(k) benefits. 45-50 hours per week expected, with occasional night and weekend work. Frequent travel required during Congressional recess periods and travel to industry conferences and Board meetings expected.

Office located on Capitol Hill, walking distance from Capitol South Metro station.

Starting date immediate.

No phone calls please.